

All Heart Homecare Agency

1660 East 14 Street, Ste 201
Brooklyn, NY 11229
Tel: (718) 627-0300 Fax: (718) 627-0330
www.allheartcare.com

EMPLOYMENT REGISTRATION REQUIREMENTS

APPLICATIONS ARE MONDAY - FRIDAY 10AM – 4PM

You will need the following documentation:

1. Valid ID

- US Passport;
- Permanent Resident Card;
- Employment Work Authorization Card;
- NYS ID (DMV - Driver license or ID Card).

2. Social Security Card (original).

3. HHA certificate (original).

4. 3 references (all 3 have to be typed):

- 2 professional references (work, school);
- 1 personal reference (doctor, lawyer, teacher, social worker, church, landlord, coworker).

5. Physical.

6. Drug screen (no more than 3 months old; lab report; 8-10 panel with chain of custody).

7. Rubella immunization (lab report).

8. Rubeola/measles immunization (lab report).

Note: if rubella or rubeola result is negative MMR has to be done.
You can start work after that but we will ask you to make another blood test in a month after MMR is done.

9. Annual PPD and 2 step PPD result or Quantiferon TB Gold.

10. Only if PPD is positive you should have a Chest X-Ray (lab report) + TB screening form.

11. Flu shot (seasonal)

12. Cell phone bill.

13. Direct Deposit Form or Void Check