

All Heart Homecare Agency

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EMPLOYMENT REGISTRATION REQUIREMENTS

APPLICATIONS ARE MONDAY - FRIDAY 10AM – 4PM

You will need the following documentation:

1. Valid ID

- US Passport;
- Permanent Resident Card;
- Employment Work Authorization Card;
- NYS ID (DMV - Driver license or ID Card).

2. Social Security Card (original).

3. HHA certificate (original).

4. 3 references (all 3 have to be typed):

- 2 professional references (work, school);
- 1 personal reference (doctor, lawyer, teacher, social worker, church, landlord, coworker).

5. Physical.

6. Drug screen (no more than 3 months old; lab report; 8-10 panel with chain of custody).

7. Rubella immunization (lab report).

8. Rubeola/measles immunization (lab report).

Note: if rubella or rubeola result is negative MMR has to be done.

You can start work after that but we will ask you to make another blood test in a month after MMR is done.

9. Annual PPD and 2 step PPD result or Quantiferon TB Gold.

10. Only if PPD is positive you should have a Chest X-Ray (lab report) + TB screening form.

11. Flu shot (seasonal)

12. Covid-19 Vaccination Record: Moderna, Pfizer, Johnson&Johnson

13. Cell phone bill.

14. Direct Deposit Form or Void Check